

Pre-Employment Security Requirements (Low Risk)

Bay Pines VA Healthcare System (BPVAHCS)

Contact Information:

Bay Pines VA Healthcare System
Personnel Security
10000 Bay Pines VA Healthcare System
Building 37, Room 109
Bay Pines, FL 33744
Main Phone: (727) 398-6661 Ext 10663/10664

Office Hours: Monday – Friday from 8:00am – 4:30pm

Step # 1 e-QIP: Complete e-QIP prior to your start date.

Step # 2 Declaration for Federal Employment (OF 306): Complete OF 306 and provide to Personnel Security POC on the date of the physical and fingerprinting.

Step # 3 Pre-Employment Fingerprinting: Complete pre-employment fingerprinting at the time of the physical and TB test. If the position does not require patient contact, TB test is optional at New Employee Orientation. Show two (2) acceptable forms of ID per the PIV ID Documentation Criteria to the VA Police. You must be fingerprinted prior to your start date.

Step # 4 Photo ID Badge: Complete Steps 1 and 2 (if required) and 3 prior to your first day of work and bring two (2) acceptable forms of ID per the PIV ID Documentation Criteria on your first day of work.